

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year (for example 2013-14)

2016-2017

### I. Details of the Institution

1.1 Name of the Institution

Govt. Degree College

1.2 Address Line 1

Badvel Road,

Address Line 2

Near Kammavari palli Village,

City/Town

Porumamilla

State

Andhra Pradesh

Pin Code

516193

Institution e-mail address

porumamilla.jkc@gmail.com

Contact Nos.

9440871221

Name of the Head of the Institution:

Sri.R.Adi Narayana Reddy

Tel. No. with STD Code:

Mobile:

9440871221

Name of the IQAC Co-ordinator:

Sri.N.B.Siva Rami Reddy

Mobile:

9396290755

IQAC e-mail address:

iqacgdcpl@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

APCOGN19852

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/5/A&A/078

1.5 Website address:

www.gdcporumamilla.com

Web-link of the AQAR:

http://www.gdcporumamilla.com/AQAR2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | C     | 1.85 | 2015                  | 2015-2020       |
| 2       | 2 <sup>nd</sup> Cycle |       |      |                       |                 |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

30-06-2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

**YOGI VEMANA UNIVERSITY,  
KADAPA**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  No

|  |                                 |                              |                                 |
|--|---------------------------------|------------------------------|---------------------------------|
| University with Potential for Excellence | <input type="text" value="No"/> | UGC-CPE                      | <input type="text" value="No"/> |
| DST Star Scheme                          | <input type="text" value="No"/> | UGC-CE                       | <input type="text" value="No"/> |
| UGC-Special Assistance Programme         | <input type="text" value="NO"/> | DST-FIST                     | <input type="text" value="No"/> |
| UGC-Innovative PG programmes             | <input type="text" value="No"/> | Any other ( <i>Specify</i> ) | <input type="text"/>            |
| UGC-COP Programmes                       | <input type="text" value="No"/> |                              |                                 |

## **2. IQAC Composition and Activities**

|   |                                 |
|---|---------------------------------|
| 2.1 No. of Teachers   | <input type="text" value="5"/>  |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="1"/>  |
| 2.3 No. of students   | <input type="text" value="2"/>  |
| 2.4 No. of Management representatives                             | <input type="text"/>            |
| 2.5 No. of Alumni   | <input type="text" value="2"/>  |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="2"/>  |
| 2.7 No. of Employers/ Industrialists                              | <input type="text"/>            |
| 2.8 No. of other External Experts                                 | <input type="text"/>            |
| 2.9 Total No. of members  | <input type="text" value="12"/> |
| 2.10 No. of IQAC meetings held                                    | <b>10</b>                       |

|   |                                |                      |         |                                |
|---|--------------------------------|----------------------|---------|--------------------------------|
| 2.11 No. of meetings with various stakeholders: | No.                            | <input type="text"/> | Faculty | <input type="text" value="6"/> |
| Non-Teaching Staff                              | <input type="text" value="1"/> | Students             | Alumni  | <input type="text" value="1"/> |
|   |                                |                      | Others  | <input type="text" value="2"/> |

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level  3

(ii) Themes

**Job opportunities/Moocs/quality enhancement in colleges**

2.14 Significant Activities and contributions made by IQAC

**Encouraged the students to enrol in MOOCs/Academic Audit/Peer teaching**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action   | Achievements                 |
|--|------------------------------|
| To conduct seminars/GDs/Quiz                               | Achieved                     |
| To encourage the staff to take the students to field trips | 5 field trips have organized |
| Encouraged the staff to apply for MRP's                    | Staff applied                |

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     |                               |  |                                     |  |
| UG                     | 6                             | 0  | 2                                   |  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  |                                     |  |
| Certificate            | 3                             | 1  |                                     |  |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           | 9                             | 1  | 2                                   |  |
| Interdisciplinary      |                               |  |                                     |  |
| Innovative             |                               | 1  |                                     |  |

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 6                    |
| Trimester |                      |
| Annual    | 6                    |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |       |                  |                      |            |        |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
|                                    | 10    | 10               |                      |            |        |

2.2 No. of permanent faculty with Ph.D. 3

|   |                  |    |                      |   |            |   |        |   |       |   |
|---|------------------|----|----------------------|---|------------|---|--------|---|-------|---|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors |    | Associate Professors |   | Professors |   | Others |   | Total |   |
|   | R                | V  | R                    | V | R          | V | R      | V | R     | V |
|   | 10               | 12 |                      |   |            |   |        |   |       |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty 4 - 6

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         |                     |                |             |
| Presented papers | 02                  |                | 02          |
| Resource Persons |                     |                |             |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

USE OF ICT AND LIVE VIDEO DEMONSTRATIONS, basic seminar meets.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop NIL NIL NIL

2.10 Average percentage of attendance of students 90%

2.11 Course/Programme wise  
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |     |      |       |        |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                        |                                | Distinction % | I % | II % | III % | Pass % |
| B.A.                   | 19                             | 14            |     |      |       | 73.70  |
| B.Com                  | 75                             | 32            |     |      |       | 42.70  |
| B.Sc.                  | 86                             | 34            |     |      |       | 40.50  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**Feed backs obtained by students evaluation of the teachers performance obtained regularly by students.**

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 01                                  |
| UGC – Faculty Improvement Programme            |                                     |
| HRD programmes                                 |                                     |
| Orientation programmes                         | 01                                  |
| Faculty exchange programme                     | 01                                  |
| Staff training conducted by the university     |                                     |
| Staff training conducted by other institutions | 04                                  |
| Summer / Winter schools, Workshops, etc.       |                                     |
| Others   |                                     |

2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 06                            | 07                         | 0  | 2                                      |
| Technical Staff      | 01                            | 0                          | 0  | 0                                      |



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC in the College encourages the teaching staff to pursue research activities such as applying for UGC Minor Research Projects and Major Research Projects.
- The IQAC encourages its staff members to apply for workshops and seminars with funding agencies like UGC.
- The IQAC encourages with staff members to attend National and International Seminars and Conferences in their respective subjects and publish research papers
- Encourages bright students to do Students Study Project (SSPs) under guidance of teachers concerned.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 02        | 01      | 0          | 0         |
| Outlay in Rs. Lakhs | 1.4       | 5.0     |            |           |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 10            |          |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               |               |          |        |
| Conference proceedings   |               |          |        |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   |               |                            |                        |          |
| Minor Projects   | 2             | UGC                        | 6.4                    | 4.95     |
| Interdisciplinary Projects   |               |                            |                        |          |
| Industry sponsored   |               |                            |                        |          |
| Projects sponsored by the University/ College                                  |               |                            |                        |          |
| Students research projects<br><i>(other than compulsory by the University)</i> |               |                            |                        |          |
| Any other(Specify)   |               |                            |                        |          |
| Total  |               |                            |                        |          |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              | --            | --       | --    | --         | --      |
| Sponsoring agencies | --            | --       | --    | --         | --      |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | --     |
|                | Granted | --     |
| International  | Applied | --     |
|                | Granted | --     |
| Commercialised | Applied | --     |
|                | Granted | --     |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| --    | --            | --       | --    | --         | --   | --      |

3.18 No. of faculty from the Institution   
 who are Ph. D. Guides  
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

|                  |                                 |                     |                                 |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="--"/> | State level         | <input type="text" value="--"/> |
| National level   | <input type="text" value="--"/> | International level | <input type="text" value="--"/> |

3.24 No. of Awards won in NCC:

|                  |                                 |                     |                                 |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="--"/> | State level         | <input type="text" value="--"/> |
| National level   | <input type="text" value="--"/> | International level | <input type="text" value="--"/> |

3.25 No. of Extension activities organized

|                  |                                 |               |                                 |           |                                 |
|------------------|---------------------------------|---------------|---------------------------------|-----------|---------------------------------|
| University forum | <input type="text" value="--"/> | College forum | <input type="text" value="10"/> |           |                                 |
| NCC              | <input type="text" value="--"/> | NSS           | <input type="text" value="3"/>  | Any other | <input type="text" value="--"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Arranged Mid day meal program for sake of students by staff members.
- Conducted mega blood donation camp.
- Participated in Swatchh Bharath.
- Conducted NSS camp in Rural area.
- Survey conducted on Medicinal Plant.
- Survey conducted on crop weed plants.
- Survey conducted on Water Quality.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing     | Newly created | Source of Fund | Total       |
|---|--------------|---------------|----------------|-------------|
| Campus area   | 43.65 Acres. |               |                | 43.65 Acres |
| Class rooms   | 2106 Sq.Mt.  |               |                | 2106 Sq.Mt. |
| Laboratories  |              |               |                |             |
| Seminar Halls   |              |               |                |             |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |              |               |                |             |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |              |               |                |             |
| Others  |              |               |                |             |

#### 4.2 Computerization of administration and library

No

#### 4.3 Library services:

|                  | Existing |        | Newly added |        | Total |        |
|------------------|----------|--------|-------------|--------|-------|--------|
|                  | No.      | Value  | No.         | Value  | No.   | Value  |
| Text Books       | 6640     | 251675 | 1600        | 256160 | 8240  | 507835 |
| Reference Books  | 143      | --     | 20          | 5038   | 163   | 5038   |
| e-Books          | --       | --     | --          | --     | --    | --     |
| Journals         | 12       | 9900   | --          | --     | 12    | 9900   |
| e-Journals       | --       | --     | --          | --     | --    | --     |
| Digital Database | --       | --     | --          | --     | --    | --     |
| CD & Video       | --       | --     | --          | --     | --    | --     |
| Others (specify) | --       | --     | 67          | 14484  | 67    | 14484  |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet   | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|------------|------------------|------------------|--------|-------------|--------|
| Existing | 75              | 2             | Wi-Fi, LAN | 1                |                  | 2      | 15          | 58     |
| Added    |                 |               |            |                  |                  |        |             |        |
| Total    | 75              | 2             |            | 1                |                  | 2      | 15          | 58     |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- A Certificate course in “Spoken English and Communication Skills” conducted for Students.
- Internet facility is available for the students and staff in English lab & office

#### 4.6 Amount spent on maintenance in lakhs :

|  |        |
|--|--------|
| i) ICT                                   | 120000 |
| ii) Campus Infrastructure and facilities | 0      |
| iii) Equipments                          | 0      |
| iv) Others                               | 0      |
| <b>Total :</b>                           | 120000 |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ Information regarding student support service is done through proper display and feedback achieved regularly.
- ✓ Students and parents orientation programme is conducted at the beginning of every academic session.
- ✓ The students members of the IQAC interact with the student council members and their peers, giving ideas and suggestion to enhance the quality of student live and to encourage their participation in various activities.
- ✓ Any enhancement in the services is being informed on the notice board as well as a Circular is being sent on respective departmental emails and also by hand.
- ✓ Students are advised to participate extensively in the programmes conducted by Eco Club Red-Ribbon Club, Anti Ragging Cell and Career Guidance Cell etc.,
- ✓ Students encouraged to take part in the activities like Essay Writing, Cultural Activities organised by the DRC(District Resource Centre) to develop their various skills.

#### 5.2 Efforts made by the institution for tracking the progression

- ✓ This institution constantly appreciates and encourages the progression activities. The Faculty participation in the academic and personnel counseling of the students and tracking their progression. Various Committees are made and assigned the duties.
- ✓ The Institution follows mentor-ward system
- ✓ One batch is allotted to one teacher who acts as mentor. The teacher closely monitors the attendance of the students and their performance in curricular, co-curricular and extracurricular activities. He offers counselling to the students.
- ✓ The principal have been gathering the information about mentoring system from representative faculty as well as students.

5.3 (a) Total Number of students

| UG  | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 444 | 0  | 0      | 0      |

(b) No. of students outside the state

0

(c) No. of international students

0

| No  | %     |
|-----|-------|
| 300 | 67.60 |

Men

| No  | %     |
|-----|-------|
| 144 | 32.40 |

Women

| Last Year |     |    |     |                       |       | This Year |     |    |     |                       |       |
|-----------|-----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General   | SC  | ST | OBC | Physically Challenged | Total | General   | SC  | ST | OBC | Physically Challenged | Total |
| 96        | 143 | 05 | 200 | 0                     | 444   | 138       | 112 | 13 | 121 | 0                     | 384   |

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ✓ The Educational quiz competitions, Group discussions organized to encourage for preparations needed during competitive examinations.
- ✓ We have been giving coaching for post graduation entrance test.

No. of students beneficiaries

95

#### 5.5 No. of students qualified in these examinations

|             |    |           |    |      |    |        |    |
|-------------|----|-----------|----|------|----|--------|----|
| NET         | -- | SET/SLET  | -- | GATE | -- | CAT    | -- |
| IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | -- |

#### 5.6 Details of student counselling and career guidance

We have one career guidance cell in our college they have been conducting programmes on career guidance by different experts.

No. of students benefitted

All

#### 5.7 Details of campus placement

| Number of Organizations Visited | <i>On campus</i>                |                           | <i>Off Campus</i>         |  |
|---------------------------------|---------------------------------|---------------------------|---------------------------|--|
|                                 | Number of Students Participated | Number of Students Placed | Number of Students Placed |  |
| 2                               | 280                             | 36                        | 3                         |  |



## 5.8 Details of gender sensitization programmes

The anti ragging committee takes care of every aspects about gender sensitization.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

|  | Number of students | Amount  |
|--|--------------------|---------|
| Financial support from institution                                   |                    |         |
| Financial support from government                                    | 250                | 1692889 |
| Financial support from other sources                                 |                    |         |
| Number of students who received International/ National recognitions |                    |         |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

***Vision:***

The institution aspires to mould the character of younger generation of deprived sections of this rural area through a system of quality, value and need based education to achieve core competencies i.e., Communication, critical thinking, personal growth and responsibility and information technology to face global requirements successfully.

***Mission***

To induce the academic environment for promotion of quality education, specific academic programmes are designed by synchronizing tradition with modernity.

- To enrich and empower all the beneficiaries in inclusive social concerns through participative, positive and fertile teaching-learning environment.
- To provide constant caring, supportive climate to the young adult learners to strengthen the urge for the excellence.
- To inculcate research attitude in stake holders, project based learning is encouraged to develop cognitive abilities (Knowledge, comprehension, Applications, Analysis, Synthesis and Valuation).

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The institution follows the curriculum developed by the YOGI VEMANA UNIVERSITY, KADAPA. It has no autonomy to change the curriculum. However additional inputs were added to the curriculum by each department and were included in the curricular plans.

### 6.3.2 Teaching and Learning

- ICT is used to augment teaching and learning
- Student centric methods were followed
- Remedial coaching classes were conducted for academically slow learners.
- Peer teaching program was conducted.
- Quiz, elocution, Debate, Group Discussion, Student Seminars were conducted regularly as per academic calendar

### 6.3.3 Examination and Evaluation

- ✓ Examination cell has been constituted which is responsible for all exam related matters.
- ✓ Continuous evaluation through class tests, assignments and student seminars.

### 6.3.4 Research and Development

- ✓ We have constituted research and develop cell which is responsible for all research actives.
- ✓ We have encourage to students to carry the student study projects.
- ✓ Encouraged for submission of minor and major research proposals by the faculty.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Library Advisory Committee has been constituted.
- ✓ Open Access system.

### 6.3.6 Human Resource Management

- ✓ The college has various committees for smooth running of administration.
- ✓ Apart from the teaching & research all the faculty members have participated in different activities without fail.

6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited by the Government. The Institution has no role in the recruitment process. But the college has recruited guest faculty members based on need.

6.3.8 Industry Interaction / Collaboration

No

6.3.9 Admission of Students

- ✓ Students are admitted via Merit basis.
- ✓ To strengthen the admissions, college courses and facilities are advertised in the local newspapers; brochures are distributed among Colleges/institutions/ at examination Centres.
- ✓ We have posted the brochures to student's houses who are eligible for admissions.

6.4 Welfare schemes for

|              |              |
|--------------|--------------|
| Teaching     | Yes by Govt. |
| Non teaching | Yes by Govt. |
| Students     | Yes by Govt. |

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |  | Internal |                    |
|----------------|----------|--|----------|--------------------|
|                | Yes/No   | Agency                                 | Yes/No   | Authority          |
| Academic       | ✓        | Academic cell of CCE, Hyderabad        | ✓        | IQAC               |
| Administrative | ✓        | Office of Regional Joint Director, CCE | ✓        | Academic Committee |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✓ On-line System is introduced for submission of Examination Application and payment of fee.
- ✓ Hall tickets are downloaded from the University Website.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No

6.11 Activities and support from the Alumni Association

Every year we have conducted alumni association meeting. In this meeting the old students gave some suggestion for development of college.

6.12 Activities and support from the Parent – Teacher Association

Every year we have conducted Parents – Teacher Association meeting. In this meeting the parents gave some suggestion for development of college.

6.13 Development programmes for support staff

- ✓ Training was organized for support staff for online submission of Salaries of the Staff of the Institution by the Guest Faculty of computer Science.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Polyethylene bags were banned in the Campus
- Vanamahotsavam was organised to bring awareness among the students about Environment. New saplings were planted in the College Campus to celebrate Vanamahotsavam
- Cell phone are strictly prohibited in the campus.
- We have developed botanical garden in the college premises.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Peer teaching programmes have been organized.
- Mid Day Meal programme was conducted for the sake of students by the staff members..
- Remedial coaching classes were offered to the academically weak students
- Feedback from students on curriculum and teachers was obtained and analysed. Based on the analysis remedial measures were taken
- The ICT infrastructure was strengthened
- Polyethylene bags were banned to make the campus eco friendly.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Student study projects given to the final year students.
- Remedial coaching organised for the benefit of academically slow learners.
- Feedback form collected for every month by the students.
- Organized student centric activities

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Mid day Meal
2. Peer teaching

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Clean and green is maintained in the campus.
- Plastic free campus
- Organized awareness programmes on environment by different experts in the camps.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ✓ STRENGTH-excellent faculty.
- ✓ WEAKNESS: the College situated at Rural area the students face problems for travelling.
  - Poor enrolment of cream students.
  - Severe competition from private institutions.
  - Inadequate class rooms and infrastructure.
  - Limited research resources.
  - Paucity of funds.

OPPORTUNITY-:

Highly qualified faculty for ideal learning.  
Jawahar Knowledge Centre to train students in employable skills.  
Women's Hostel for girl students

**CHALLENGES-**

Poor standards of feeding institutions.  
Competition from private institutions located in the heart of village.  
Fund raising is more challenging for education. Government should raise fee reimbursement on par with the private institutions.  
Commitment to the field of education and knowledge sharing.

## **8. Plans of institution for next year**

- ✓ Collaborative learning and research through ICT with other Universities.
- ✓ New Major and Minor research projects from external agencies.
- ✓ MoU with industrial organizations.
- ✓ Establishment of new lab facilities in science departments.
- ✓ Digitalization and upgradation of the Departmental Libraries
- ✓ New class rooms to be constructed.
- ✓ Introduction of new certificate courses.
- ✓ Exhibition, Seminars and Lecture series.

Name N. B. SIVA RAMI REDDY Name R. ADINARAYANA REDDY

[Signature]  
Signature of the Coordinator, IQAC

[Signature]  
Signature of the Chairperson, IQAC

PRINCIPAL,  
Govt. DEGREE COLLEGE,  
PORUMAMILLA, Kadapa (Dt).

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**Abbreviations:**

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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**Annexure-I**  
**ACADEMIC CALENDAR FOR UG COURSES**  
**FOR THE ACADEMIC YEAR 2016-2017**

**Appendix-E**  
**YOGI VEMANA UNIVERSITY:: KADAPA**  
**UG ACADEMIC SCHEDULE 2016-17**

| S.No. | PARTICULARS  | DATE   |
|-------|--|--|
| 1     | Re-opening of the College after Summer vacation and commencement of III semester & III Year Classes                  | 20-06-2016                                   |
| 2     | Commencement of Advanced Supplementary Examinations for annual pattern students                                      | 10-07-2016                                   |
| 3     | Last date for admission into I Year Degree Courses without LATE FEE  | 15-07-2016                                   |
| 4     | Commencement of Classes for First semester   | 30-06-2016                                   |
| 5     | Last date to pay prescribed fee for Extra Seats (by the college) (Not exceeding 20% of sanctioned strength)          | 10-08-2016                                   |
| 6     | Last date for admission into I semester in I year of Degree Course with LATE FEE                                     | 01-08-2016                                   |
| 7     | Submission of return of Matriculates   | 20-08-2016                                   |
| 8     | Last date for submission of Application for combination of Attendance  | 15-08-2016 (Semester)<br>30-09-2016 (Yearly) |
| 9     | Commencement of 1 <sup>st</sup> internal Examinations for I & III semesters  | 16-08-2016                                   |
| 10    | Commencement of 2 <sup>nd</sup> internal Examinations for I & III semesters  | 26-09-2016                                   |
| 11    | Examination notification and last date for payment of fee for I & III semesters                                      | 25-08-2016 &<br>15-09-2016                   |
| 12    | Commencement of Practical Examinations for I & III semesters   | 04-10-2016                                   |
| 13    | Dasara Holidays  | 08-10-2016 to<br>13-10-2016                  |
| 14    | Commencement of End Semester Examinations for I & III semesters  | 20-10-2016 to<br>10-11-2016                  |
| 15    | Commencement of Classes for II & IV semester   | 14-11-2016                                   |
| 16    | Commencement of 1 <sup>st</sup> internal Examinations for II & IV semester   | 05-01-2017                                   |
| 17    | Sankranthi Holidays  | 12-01-2017 to<br>17-01-2017                  |
| 18    | Commencement of 2 <sup>nd</sup> internal Examinations for II & IV semester   | 01-03-2017                                   |
| 19    | Examinations notification and last date for payment of fee for II & IV semesters & Year End exams for annual pattern | 27-01-2017 &<br>15-02-2017                   |
| 20    | Commencement of Practical Examinations for II & IV semester and III Year Degree Courses                              | 08-03-2017                                   |
| 21    | Commencement of End Semester examinations for II & IV semester and Theory Examinations for annual pattern            | 16-03-2017                                   |
| 22    | Last working day of the academic year 2016-17  | 29-04-2017                                   |
| 23    | Re-opening of the College after summer vacation for the next academic year i.e. 2017-2018                            | 15-06-2017                                   |